



Republic of the Philippines
Unified Student Financial Assistance System for Tertiary Education

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MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

For: CHED REGIONAL DIRECTORS/OFFICERS-IN-CHARGE
UNIFAST REGIONAL COORDINATORS

Through: **ATTY. LILY FREIDA C. MACABANGUN-MILLA, CESO IV**
Officer-in-Charge, Office of the Deputy Executive Director
Director III, International Affairs Staff

From : **ATTY. RYAN L. ESTEVEZ**
OIC, Office of the Executive Director IV

Subject: **ORIENTATIONS ON UNIFAST MEMORANDUM CIRCULAR NOS. 04 AND 05,
SERIES OF 2021**

Date : October 05, 2021

Pursuant to the issuance of UniFAST Memorandum Circular No. 04, series of 2021 or the "Interim Guidelines on the Implementation of the Tertiary Education Subsidy (TES) During the COVID-19 Pandemic" and Memorandum Circular No. 05, series of 2021 or the "Amendments to UniFAST Memorandum No. 02, s. 2021 entitled the Guidelines on the Implementation of the Tulong-Dunong Program (TDP) for Academic Year 2020-2021 and Onwards", a series of virtual orientations will be conducted by the UniFAST Secretariat on October 15 to 29, 2021 via Zoom Conference. The schedule of regional orientations will be announced later.

The conduct of the regional orientations is to inform our partner higher education institutions (HEIs) and their respective TES Focal Persons on the key changes stipulated in the abovementioned issuances relative to the implementation of TES and TDP program amidst the pandemic.

In this regard, may we request the kind assistance of the CHED Regional Offices to organize the participating HEIs and to host the Zoom Meeting Conference. The UniFAST Secretariat will provide the resource persons, standard program flow and all briefing materials to be used for the conduct of these activities. In addition, all designated Lead, TES and TDP Focal UniFAST Regional Coordinators are requested to join the Orientation and Coordination Meeting on Friday, October 8, 2021 from 2:00 pm onwards.

Zoom Meeting ID: 969 9386 0949 and Password: 359952

Meals and communication expenses for participating UniFAST Central office and CHED regional officials and staff shall be charged to its respective Maintenance and Other Operating Expenses (MOOE) allocated operating expenses of UniFAST in accordance with the existing government accounting and auditing rules and regulations.

Thank you for the usual support.

